

Healthcare Quality and Safety Branch

November 15, 2021

Maryellen Wallin, Executive Director
Spring Village At Danbury
8 Glen Hill Road
Danbury, CT 06811

Dear Ms. Wallin:

An unannounced visit was made to Spring Village At Danbury on November 1, 2021 by a representative of the Facility Licensing and Investigations Section of the Department of Public Health for the purpose of conducting a licensing renewal inspection.

Attached is a violation of the Regulations of Connecticut State Agencies and/or General Statutes of Connecticut which was noted during the course of the visit. The state violations cannot be edited by the provider in any way.

In accordance with Connecticut General Statutes, section 19a-496, upon a finding of noncompliance with such statutes or regulations, the Department shall issue a written notice of noncompliance to the institution. Not later than ten days after such institution receives a notice of noncompliance, the institution shall submit a plan of correction to the Department in response to the items of noncompliance identified in such notice.

The plan of correction is to be submitted to the Department by November 25, 2021.

The plan of correction shall include:

- (1) The measures that the institution intends to implement or systemic changes that the institution intends to make to prevent a recurrence of each identified issue of noncompliance;
- (2) the date each such corrective measure or change by the institution is effective;
- (3) the institution's plan to monitor its quality assessment and performance improvement functions to ensure that the corrective measure or systemic change is sustained; and
- (4) the title of the institution's staff member that is responsible for ensuring the institution's compliance with its plan of correction.

The plan of correction shall be deemed to be the institution's representation of compliance with the identified state statutes or regulations identified in the department's notice of noncompliance. Any institution that fails to submit a plan of correction may be subject to disciplinary action.

You may wish to dispute the violation and you may be provided with the opportunity to be heard. If the violation is not responded to by November 25, 2021 or if a request for a meeting is not made by the stipulated date, the violation shall be deemed admitted.

Please return your response to Cheryl Davis, PHSM, at cheryl.davis@ct.gov. Please direct your questions concerning the instructions contained in this letter to Cheryl directly at [\(860\) 509-7436](tel:8605097436). Please do not send another copy via US mail.

We do not anticipate making any practitioner referrals at this time.

Respectfully,

/s/

Cheryl Davis, R.N., B.S.N.
Public Health Services Manager
Facility Licensing and Investigations Section

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The following is a violation of the Regulations of Connecticut State Agencies Section 19-13-D105 (d) Governing authority of an assisted living services agency (3)(A).

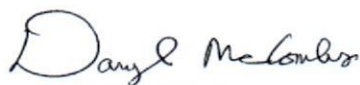
1. 1. Based on a review of agency's documentation and interview, the agency failed to ensure the governing authority met no less than twice (2) annually and/or as frequently as necessary to fulfill its responsibilities. The finding includes:
 - a. a. Interview and review of agency documentation for the period of January 1, 2019 through 11/01/2021 with the Executive Director on 11/01/2021 at 11:25 AM, identified the agency failed to hold Governing Authority meetings. Furthermore, the Executive Director indicated the agency was unaware of the regulation.

PAC accepted
12/2/21 mb

MINUTES OF THE BOARD OF DIRECTOR'S MEETING

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS of Spring Village at Danbury, LLC (the "Corporation") held on this 31st day of January 2020.

1. The following members were present, constituting the entire board:
Daryl McCombs, President, CEO and Secretary.
2. All the directors of the Corporation being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.
3. **UPON A MOTION DULY MADE**, and unanimously carried, Daryl McCombs acted as Chairperson and as Secretary of the meeting.
4. The following memorandum was then read and ordered to be inserted in these minutes:
"We, the directors of the corporation, consent to this meeting being held at the above time and place and do waive notice and publication of this meeting, and consent to the transaction of such business, as may have come before it, as testified by our signatures below:



(Signature)

Daryl McCombs, President, CEO and Secretary

5. Minutes of the last regular meeting were read and upon motion duly made, seconded and carried were adopted as read.

THE CHAIRPERSON PRESENTED TO THE MEETING THE FOLLOWING CORPORATE ACTIONS. AFTER BEING OFFERED, THE FOLLOWING ACTIONS WERE SECONDED AND UNANIMOUSLY ADOPTED.

1. The Chairperson reported on events occurring since the last board meeting including the change in board composition and recent holiday parties enjoyed by both families and residents.
2. As of January 1, 2020, the written agency budget for Spring Village was officially adopted.

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3. The Chairperson reported discussions with the Management Consultant on the monitoring of reports of a novel Coronavirus.
4. There being no further business to come before the meeting, the meeting was adjourned.
5. Dated in the State of Florida on the 31st day of January 2020.

Daryl McCombs

(Signature)

Secretary Name: Daryl McCombs

*POC accepted 12/2/21
mes*

11/24/2021
Cheryl Davis
State of Connecticut- DPH
410 Capitol Ave- P.O. Box 340308
Hartford, Ct 06134-0308

Dear Ms. Davis;

In response to your visit on November 1, 2021 please find our Plan of Corrections regarding violation of Section 19-13D105(d) Governing Authority of an Assisted Living Facility (3)(A).

Based on the review it was found that the agency's documentation and interview, the agency failed to ensure the governing authority met no less than twice (2) annually and/or as frequently as necessary to fulfill its responsibilities.

- 1.) The governing authority did hold board meetings (2 x annually) but had kept minutes of the meetings at the agency's corporate office rather than on site with the executive director.
- 2.) The ED will be responsible for ensuring that a copy of the governing authority's meeting minutes is kept at the community as of 11/2/2021- Please see all attached missing minutes from 2020- 2021.
- 3.) Spring Village at Danbury will ensure that standards are performed twice yearly and keep updated Board Minutes in correct binder in Executive Directors on site office.
- 4.) Maryellen Wallin – Executive Director will be responsible for ensuring institution compliance.

Please let me know if you need any other documentation.
Appreciate your assistance.

Maryellen Wallin