



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

February 1, 2024

ELECTRONIC-FACSIMILE

Licensee, Lisa Anderson
Joshuas House
1809 Township St
Sedro Woolley, WA 98284

Adult Family Home License #750071

IMPOSITION OF CONDITIONS ON A LICENSE

Dear Licensee:

On January 24, 2024, the Department of Social and Health Services (DSHS), Residential Care Services completed a Complaint Investigation at your facility. This letter is formal notice of the imposition of conditions on the license for your adult family home, located at **1809 Township St Sedro Woolley**, by the State of Washington, Department of Social and Health Services, pursuant to the Revised Code of Washington (RCW) 70.128.160 and Washington Administrative Code (WAC) 388-76-10940.

The imposed conditions on the license are based on the following violations of the RCW and/or WAC determined by the department in your adult family home and described in the attached Statement of Deficiencies (SOD) report dated **January 24, 2024**.

Conditions on License

WAC 388-76-10250(1) Medical emergencies - Contacting emergency medical services - Required.

The licensee failed to implement their policy that required immediate contact of the local emergency medical services when one resident had a fall with a bleeding injury to their head that required staples to treat. This failure resulted in delayed medical intervention for the resident's head injury.

WAC 388-76-10225(2)(b)(c) Reporting requirement.

The licensee failed to immediately notify a resident's health care provider and representative of a bleeding injury to the head that required staples for one resident. This failure resulted in delayed medical intervention for the resident's head injury.

NOTE: These are the violations, which resulted in the conditions on the license; see the attached Statement of Deficiencies for any additional violations.

The department has determined that the following conditions shall be placed on your adult family home license:

- ***The Adult Family Home (AFH) Provider must hire, at their own expense, a Registered Nurse Consultant (RNC) not currently or previously affiliated with the AFH, and familiar with AFH regulations by Wednesday, February 14, 2024, to assist the AFH in developing and implementing policies regarding medical emergencies, and requirements for reporting serious injuries to healthcare providers and resident representatives, and to train all AFH staff on these policies.***
- ***The RN Consultant must:***
 - ***Assist the AFH Provider in reviewing and updating their policies and procedures regarding medical emergencies.***
 - ***Assist the AFH Provider in reviewing and updating their policies and procedures regarding reporting serious injuries to healthcare providers and resident representatives.***
 - ***Provide training for all AFH staff, to include the Provider, regarding:***
 - ***What is considered a medical emergency;***
 - ***What is considered a serious injury;***
 - ***How to assess injuries;***
 - ***How to monitor injuries;***
 - ***When to call 911 for injuries;***
 - ***When to report injuries to healthcare providers and resident representatives.***
 - ***The RNC must be available to the department to answer questions.***
 - ***The RNC must ensure policies and procedures regarding medical emergencies and reporting requirements are in place, and all AFH staff are trained to these policies by Monday, March 11, 2024.***
- ***The AFH Provider must provide the RNC with a copy of the Statement of Deficiencies report dated January 24, 2024.***
- ***The AFH Provider must provide the contact information for the RNC to the Field Manager upon hire.***
- ***The AFH provider must post this Notice of Conditions, with the license, in a visible location in a common use area of the AFH, accessible to residents and visitors.***

The effective date of the conditions on your license was **verbally** imposed on **February 1, 2024**, and remains in effect until lifted by formal Department of Social and Health Services notice. As provided in RCW 70.128.160(b), WAC 388-76-10990(6), the effective date of the conditions on

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your license will not be postponed pending an administrative hearing or informal dispute resolution review.

Attestation (Plan of Correction):

Return the enclosed SOD within 10 calendar days with the following:

- The date you have or will have each deficiency corrected;
- A signature and date attesting that you are taking actions to correct and maintain correction for each cited deficiency.

Return the signed and dated SOD to:

Nichollette Flynn, Field Manager
Region 2, Unit B
3906 172nd St NE Suite 100
Arlington, WA 98223
Phone: (206) 348-9350/ Fax: (360) 651-6940
rcsregion2email@dshs.wa.gov

Appeal Rights:

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

Informal Dispute Resolution [RCW 70.128]

YOU MAY:

Request an Informal Dispute Resolution (IDR) meeting within **10 working** days after you receive this letter. You **must** use an **IDR Request Form** for **each** citation or enforcement action you plan to dispute. You can find this **revised** form and guidelines on the IDR Adult Family Home web page at: <https://www.dshs.wa.gov/altsa/idr>.

Provider Process for Choosing a Panel or Traditional IDR:

You may only choose a **Panel IDR** if you are disputing **three or fewer** citations or enforcement actions. You may choose a **Traditional IDR** regardless of the number of citations or enforcement actions you intend to dispute. If you choose a **Panel IDR**, all documents supporting your dispute must be submitted within **20 working days** after you receive this letter. For **Panel IDRs**, the IDR program will not consider any documents submitted after the **20 working day deadline**. For **Traditional IDR** you should submit documents supporting your dispute at least **seven** days prior to the date of the IDR meeting.

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Send your request and supporting documents to the address below or email to rcsidr@dshs.wa.gov:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600

Formal Administrative Hearing

You may contest the conditions by requesting a formal administrative hearing to challenge the deficiencies, which resulted in the conditions. **All hearing requests must be in writing and include:**

- A copy of this letter; and
- A copy of the Statement of Deficiencies.

The written request must be received within twenty-eight (28) calendar days of receipt of this letter.

Send your **written** request to:

Office of Administrative Hearings
PO Box 42489
Olympia, Washington 98504-2489

NOTICE: State and federal law provide protections to defendants who are in military service, and to their dependents. Dependents of a service member are the service member's spouse, the service member's minor child, or and individual for whom the service member provided more than one-half of the individual's support for one hundred eight days immediately preceding an application for relief.

One protection provided is the protection against the entry of a default judgment in certain circumstances. This notice pertains only to a defendant who is a dependent of a member of the National Guard or a military reserve component under a call to active service, or a National Guard member under a call to service authorized by the governor of the state of Washington, for a period of more than thirty consecutive days. Other defendants in military service also have protections against default judgments not covered by this notice. If you are the dependent of a member of the national guard or a military reserve component under a call to active service, or a national guard member under a call to service authorized by the governor of the state of Washington, for a period of more than thirty consecutive days, you should notify the Department in writing of your status as such within twenty days of the receipt of this notice. If you fail to do so, then a court or an administrative tribunal may presume that you are not a dependent of an active duty member of the national guard or reserves, or a national guard member under a call to service authorized by the governor of the state of Washington, and proceed with the entry of an order of default and/or a default judgment without further proof of your status. Your response to the Department about your status does not constitute an appearance for jurisdictional purposes in any pending litigation nor a waiver of your rights.

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If you have any questions, please contact Nicholette Flynn, Field Manager, at (206) 348-9350.

Sincerely,



Rathana Duong
Compliance Specialist
Residential Care Services

Enclosure

cc: Field Manager, Region 2, Unit B
RCS Regional Administrator, Region 2
HCS Regional Administrator, Region 2
DDA Regional Administrator, Region 2
WA LTC Ombuds
HQ Central Files
DRW
HP