



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
PO Box 99250, Lakewood, WA 98496

Family First LLC
Family First LLC
4700 Pt Fosdick Dr Ste 317
Gig Harbor, WA 98335

RE: Family First LLC # 752902

Dear Provider:

This document references Compliance Determination 36638 (02/15/2024), which included complaint number(s) 117420.

The Department completed a complaint investigation of your Adult Family Home on 02/15/2024 and found that your home does not meet the Adult Family Home Licensing requirements.

The department staff who did the inspection and provided consultation:

Angela Conklin, AFH Complaint Investigator

A licensor may consult with a provider when a violation of the Washington Administrative Code (WAC) or Revised Code of Washington (RCW) is found, but it is not cited in the Statement of Deficiencies. Violations may not be cited when it is a first-time violation of statute or rule with minimal or no harm to residents. A consult does not require a follow-up visit.

Consultation:

WAC 388-76-10220 Incident log. The adult family home must keep a log of:

- (2) Accidents or incidents affecting a resident's welfare; and
- (3) Any injury to a resident.

Based on interviews and record reviews 1 of 6 Residents (Resident 2) had a small inner eye bruise that had not been reported or documented on the incident log at the adult family home (AFH). Consultation provided.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

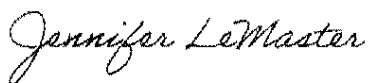
You May:

- Ask for a informal dispute resolution meeting, according to the attached 'Informal Dispute Resolution' instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.
- Contact me for clarification of the deficiency or deficiencies found.

If You Have Any Questions:

- Please contact me at (360)664-8421.

Sincerely,



Jennifer LeMaster, Field Manager
Region 3, Unit A
Residential Care Services

INFORMAL DISPUTE RESOLUTION [RCW 70.128]

You May:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter. You **must** use an '**IDR Request Form**' for **each** citation or enforcement you plan to dispute. You can find this form and directions on the IDR Adult Family Home web page at: <https://www.dshs.wa.gov/altsa/idr>

Provider Process for Choosing a Panel or Traditional IDR:

You may only choose a **Panel IDR** if you are disputing **three or fewer** citations or enforcement actions. You may choose a **Traditional IDR** regardless of the number of citations or enforcement actions you intend to dispute. If you choose a **Panel IDR**, all documents supporting your dispute must be submitted within **20 working days** after the date you receive this letter. For **Panel IDRs** the program will not consider any documents submitted after the **20 working day deadline**. For **Traditional IDRs** you should submit documents supporting your dispute at least **seven** days prior to the date of the IDR meeting.

Send your request and supporting documents to the address below or email to rcsidr@dshs.wa.gov:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600



Residential Care Services Investigation Summary Report

Provider/Facility: Family First LLC

Provider Type: Adult Family Home

License/Cert.#: 752902

Compliance Determination #: 36638

Intake ID: 117420

Investigator: Angela Conklin

Region/Unit #: RCS Region 3 / Unit A

Investigation Date(s): 02/13/2024 through 02/15/2024

Complainant Contact Date(s):

Allegation(s):

The Reporter states the Identified Resident (IR) obtained an injury of unknown origin and the adult family home (AFH) did not report it.

Investigation Methods:

Sample:	Total residents: 6 Resident sample size: 2 Closed records sample size: 2
Observations:	General tour Resident and caregiver interaction
Interviews:	Residents Caregiver Family
Record Reviews:	Incident log Negotiated care plans

Investigation Summary:

Based on interviews and record reviews 1 of 6 Residents (Resident 2) had a small inner eye bruise that had not been reported or documented on the incident log at the adult family home (AFH). Consultation provided.

Conclusion / Action:

- ☒ Failed Provider Practice Identified / Citation(s) Written
- ☐ Failed Provider Practice Not Identified / No Citation Written
- ☐ N/A