



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
PO Box 99250, Lakewood, WA 98496

Royal Arms Adult Family Home LLC
Royal Arms Adult Family Home LLC
2911 16th St SE
Puyallup, WA 98374

RE: Royal Arms Adult Family Home LLC # 754279

Dear Provider:

This document references Compliance Determination 40584 (Completion Date 05/02/2024).

The Department completed a full inspection of your Adult Family Home on 05/02/2024 and found that your home does not meet the Adult Family Home licensing requirements.

The department staff who did the inspection and provided consultation:

Gary Fuentebella, Licensors

A licensors may consult with a provider when a violation of the Washington Administrative Code (WAC) or Revised Code of Washington (RCW) is found, but it is not cited in the Statement of Deficiencies. Violations may not be cited when it is a first-time violation of statute or rule with minimal or no harm to residents. A consult does not require a follow-up visit.

Consultation:

WAC 388-76-10415 Food services. The adult family home must:

(1) Ensure that the safe food handling training requirements of chapter 388-112A WAC are met; and

WAC 388-112A-0610 Who in an adult family home is required to complete continuing education training each year, how many hours of continuing education are

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required, and when must they be completed?

(1) The continuing education training requirements that apply to certain individuals working in adult family homes are described below.

(f) A long-term care worker who completed basic or modified basic training after June 30, 2005, is not required to have a food handler's permit. For a long-term care worker who completed basic or modified basic caregiver training before June 30, 2005, and does not maintain a food handler's permit, continuing education must include one half hour per year on safe food handling in adult family homes as described in RCW 70.128.250 .

On 04/30/2024, review of personnel files revealed the Provider's food handler training certificate was taken from an online training web site that was not Department-approved. Caregiver A did not have a food handler card, and Caregiver C's food handler card expired on 03/03/2023. On 04/30/2024, the Provider, Caregiver A, and Caregiver B immediately took food handler training (valid until 2026) from the local county health department website to correct the issue. There was no negative outcome to the residents.

WAC 388-76-10198 Adult family home Personnel records. The adult family home must keep documents related to staff in a place readily accessible to authorized department staff. These documents must be available during the staff's employment, and for at least two years following employment. The documents must include but are not limited to:

(4) Criminal history disclosure and background check results as required.

On 04/30/2024, review of personnel files revealed that the following staffs' background checks and fingerprint results were not readily available for review: Caregiver C (fingerprint result), Former Caregiver D (background check and fingerprint), Former Caregiver E (background check and fingerprint result), Former Caregiver F (background check and fingerprint result), and Former Caregiver G (background check and fingerprint result). On 04/30/2024 and 05/01/2024, the Department received from the Adult family Home (AFH) copies of all the missing background checks and fingerprint results of all the above-mentioned staff (all with no findings and current) to correct the issue.

WAC 388-76-10315 Resident record Required. The adult family home must:

(1) Create, maintain, and keep records for residents in the home where the resident lives and ensure that the records:

(g) Be available so that department staff may review them when requested; and

On 04/30/2024, record review revealed that Resident 4's Disclosure of Charges form and the Adult Family Home's (AFH) Medicaid policy, and Resident 6's AFH Medicaid policy were not readily available for review. On 04/30/2024, the Department received faxed copies of the above-mentioned documents to correct the issue. There was no negative outcome to the residents.

WAC 388-76-10320 Resident record Content. The adult family home must ensure that each resident record contains, at a minimum, the following information:

(10) A current inventory of the resident's personal belongings dated and signed by:

- (a) The resident; and
- (b) The adult family home.

On 04/30/2024, record review revealed Resident 6's personal belongings inventory was not signed and dated by the Resident and the Adult family Home (AFH). On 04/30/2024, Resident 6 and the AFH Provider signed and dated the above-mentioned document to correct the issue. There was no negative outcome to the resident.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

You May:

- Ask for a informal dispute resolution meeting, according to the attached 'Informal Dispute Resolution' instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.
- Contact me for clarification of the deficiency or deficiencies found.

If You Have Any Questions:

- Please contact me at (253)983-3826.

Sincerely,

Lisa Cramer, Field Manager
Region 3, Unit A
Residential Care Services

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You May:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter. You **must** use an '**IDR Request Form**' for **each** citation or enforcement you plan to dispute. You can find this form and directions on the IDR Adult Family Home web page at: <https://www.dshs.wa.gov/altsa/idr>

Provider Process for Choosing a Panel or Traditional IDR:

You may only choose a **Panel IDR** if you are disputing **three or fewer** citations or enforcement actions. You may choose a **Traditional IDR** regardless of the number of citations or enforcement actions you intend to dispute. If you choose a **Panel IDR**, all documents supporting your dispute must be submitted within **20 working days** after the date you receive this letter. For **Panel IDRs** the program will not consider any documents submitted after the **20 working day deadline**. For **Traditional IDRs** you should submit documents supporting your dispute at least **seven** days prior to the date of the IDR meeting.

Send your request and supporting documents to the address below or email to rcsidr@dshs.wa.gov:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600