STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
8517 E Trent Ave, Ste 102, Spokane Valley, WA 99212

AMENDED

Manito Comfort Adult Family Home
Manito Comfort Adult Family
5505 S Perry St
Spokane, WA 99223

RE: Manito Comfort Adult Family License # 754858

Dear Provider:

This letter addresses Compliance Determination(s) 41827 (Completion Date 05/28/2024) and 39310 (Completion Date 05/16/2024).

The Department completed a follow-up inspection of your Adult Family Home on 05/28/2024 and found that you have corrected the violations listed in the Complaint report dated 05/16/2024. Your home is back in compliance as of 05/16/2024 with the cited requirements of the Washington Administrative Code or the Revised Code of Washington or both.

The Department found that deficiencies for the following licensing laws and regulations were corrected:
WAC 388-76-10025-3, WAC 388-76-10025-4, WAC 388-76-10025-1, WAC 388-76-10025-2

The Department staff who did the on-site verification:
Kurt Routzahn, AFH/ALF Complaint Investigator
Selena Clemons, Interim Community Field Manager

If you have any questions, please contact me at (509)598-0182.

Sincerely,

Selena Clemons, Field Manager
Region 1, Unit E
Residential Care Services

Residential Care Services
Investigation Summary Report

Provider/Facility: Manito Comfort Adult Family **Provider Type:** Adult Family Home

License/Cert.#: 754858
Intake ID: 124786
Compliance Determination #: 39310
Region/Unit #: RCS Region 1 / Unit E
Investigator: Kurt Routzahn
Investigation Date(s): 04/04/2024 through 05/16/2024
Complainant Contact Date(s):

Allegation(s):
1. February 2024 licensing fees were not paid.

Investigation Methods:

Sample:	Total residents: 6 Resident sample size: 6 Closed records sample size: 0
Observations:	Resident condition, utilities, food supply.
Interviews:	Provider
Record Reviews:	STARS

Investigation Summary:
1. The provider was interviewed and reported they were unaware the license fees were due. The provider reported they would send in the payment immediately. Record review on 5/14/2024 in STARS showed the annual license fees remained unpaid. The provider failed to ensure the AFH's annual license fees were paid. A citation was written for WAC 388-76-10025; see Statement of Deficiencies dated 05/16/2024.

Conclusion / Action:

- [x] Failed Provider Practice Identified / Citation(s) Written
- [ ] Failed Provider Practice Not Identified / No Citation Written
- [ ] N/A

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You are required to be in compliance at all times with all licensing laws and regulations to maintain your Adult Family Home license.

The department completed data collection for an unannounced on-site complaint investigation on 04/04/2024 and 05/14/2024 of:

Manito Comfort Adult Family
5505 S Perry St
Spokane, WA 99223

This document references the following complaint number(s): 124786

The following sample was selected for review during the unannounced on-site visit: 6 of 6 current residents and 0 former residents.

The department staff that investigated the Adult Family Home:

Kurt Routzahn, AFH/ALF Complaint Investigator

From:
DSHS, Aging and Long-Term Support Administration
Residential Care Services, Region 1 , Unit E
8517 E Trent Ave, Ste 102
Spokane Valley, WA 99212

As a result of the on-site visit(s), the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

Residential Care Services _____ Date _____

I understand that to maintain an Adult Family Home license, I must be in compliance with all the licensing laws and regulations at all times.

Provider (or Representative) Date

WAC 388-76-10025 License annual fee.

(1) The adult family home must pay the license fee that is established in the state's operating budget, as described in RCW 70.128.060 .

(2) Each year, the home's annual license fee is due during the same month in which the home was initially licensed. For example, if the home was licensed in June, 2010, then the annual licensing fee will be due in June of each year.

(3) The home must ensure that the department receives the annual license fee when it is due.

(4) If the home does not pay the fee when it is due, the department will impose remedies.

This requirement was not met as evidenced by:

Based on observation, interview, and record review, the Adult Family Home (AFH) failed to ensure the annual license fee was paid as required to maintain a valid license for 6 of 6 residents (Residents 1, 2, 3, 4, 5, & 6). This failure resulted in residents living in an AFH with outstanding licensing fees.

Findings included…

On 04/04/2024 review of Secure Tracking and Reporting System (STARS) showed the AFH's annual licensing fee of $1350.00 was due on 02/15/2024 and had not been paid.

In an interview on 04/04/2024 at 12:30 PM, Staff A, Provider, stated they were unaware the payment was due and would send in the payment.

Record review on 04/30/2024 of STARS showed the AFH's annual licensing fee of $1350.00 remained unpaid.

In an interview on 04/30/2024 at 11:54 AM, Staff A stated they thought they payment was sent to the department, and they would make sure the payment was made.

Record review on 05/14/2024 of STARS showed the AFH's annual licensing fee of $1350.00 remained unpaid.

Observation on 5/14/2024 at 11:00 AM showed the home had six residents that required

care and services from AFH staff.

Attestation Statement

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, Manito Comfort Adult Family is or will be in compliance with this law and / or regulation on (Date)_____ .

In addition, I will implement a system to monitor and ensure continued compliance with this requirement.

_____ _____

Provider (or Representative) Date