



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
20311 52nd Ave W, Suite 100, Lynnwood, WA 98036

Ceder Way AFH LLC
Ceder Way AFH LLC
4308 226th St SW
Mountlake Terrace, WA 98043

RE: Ceder Way AFH LLC # 755331

Dear Provider:

This document references Compliance Determination 37469 (02/29/2024), which included complaint number(s) 117224.

The Department completed a complaint investigation of your Adult Family Home on 02/29/2024 and found that your home does not meet the Adult Family Home Licensing requirements.

The department staff who did the inspection and provided consultation:

Nylay Quist, AFH Complaint Investigator

A licensor may consult with a provider when a violation of the Washington Administrative Code (WAC) or Revised Code of Washington (RCW) is found, but it is not cited in the Statement of Deficiencies. Violations may not be cited when it is a first-time violation of statute or rule with minimal or no harm to residents. A consult does not require a follow-up visit.

Consultation:

WAC 388-76-10025 License annual fee.

- (1) The adult family home must pay the license fee that is established in the state's operating budget, as described in RCW 70.128.060 .
- (3) The home must ensure that the department receives the annual license fee when it is due.

(4) If the home does not pay the fee when it is due, the department will impose remedies.

The Adult Family Home (AFH) failed to have a system in place to ensure they paid their annual licensing fee when it was due. The AFH Provider stated that they thought the AFH annual license fee was already paid and had not realized that they paid the wrong license. The AFH Provider stated that they would pay the annual license fee the next day and would use calendar reminders to prevent the same issue.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

You May:

- Ask for a informal dispute resolution meeting, according to the attached 'Informal Dispute Resolution' instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.
- Contact me for clarification of the deficiency or deficiencies found.

If You Have Any Questions:

- Please contact me at (206)914-5042.

Sincerely,

Renee Bourque, Field Manager
Region 2, Unit I
Residential Care Services

INFORMAL DISPUTE RESOLUTION [RCW 70.128]

You May:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter. You **must** use an '**IDR Request Form**' for **each** citation or enforcement you plan to dispute. You can find this form and directions on the IDR Adult Family Home web page at: <https://www.dshs.wa.gov/altsa/idr>

Provider Process for Choosing a Panel or Traditional IDR:

You may only choose a **Panel IDR** if you are disputing **three or fewer** citations or enforcement actions. You may choose a **Traditional IDR** regardless of the number of citations or enforcement actions you intend to dispute. If you choose a **Panel IDR**, all documents supporting your dispute must be submitted within **20 working days** after the date you receive this letter. For **Panel IDRs** the program will not consider any documents submitted after the **20 working day deadline**. For **Traditional IDRs** you should submit documents supporting your dispute at least **seven** days prior to the date of the IDR meeting.

Send your request and supporting documents to the address below or email to rcsidr@dshs.wa.gov:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600



Residential Care Services Investigation Summary Report

Provider/Facility: Ceder Way AFH LLC

Provider Type: Adult Family Home

License/Cert.#: 755331

Compliance Determination #: 37469

Intake ID: 117224

Investigator: Nylay Quist

Region/Unit #: RCS Region 2 / Unit I

Investigation Date(s): 02/27/2024 through 02/29/2024

Complainant Contact Date(s):

Allegation(s):

1. The Adult Family Home (AFH) is overdue on their yearly licensing fee.

Investigation Methods:

Sample:	Total residents: 4 Resident sample size: 2 Closed records sample size: 0
Observations:	Exterior/Interior General Tour Utility/Appliances/Supplies
Interviews:	Sample resident staff
Record Reviews:	Resident record Proof of payment Department record

Investigation Summary:

1. Based on observation, interview, and record review, the AFH have four residents resides in the home. The AFH did not have any interruption of water, electricity, food, or any care supplies in the AFH. The AFH Provider stated that they thought the AFH annual license fee already paid and did not realize that they paid the wrong license. The AFH Provider stated they would pay the annual license fee the next day and would use calendar reminders to prevent the same issue. See consultation dated 02/29/2024.

Conclusion / Action:

- ☒ Failed Provider Practice Identified / Citation(s) Written
- ☐ Failed Provider Practice Not Identified / No Citation Written
- ☐ N/A