



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
3906-172nd St NE, Suite #100, Arlington, WA 98223

Hira Caring AFH LLC
Hira Caring AFH LLC
2323 74th St SE
Everett, WA 98203

RE: Hira Caring AFH LLC # 756034

Dear Provider:

This document references Compliance Determination 37425 (03/04/2024), which included complaint number(s) 117203.

The Department completed a complaint investigation of your Adult Family Home on 03/04/2024 and found that your home does not meet the Adult Family Home Licensing requirements.

The department staff who did the inspection and provided consultation:

Megan Wylie, Licensors

A licensors may consult with a provider when a violation of the Washington Administrative Code (WAC) or Revised Code of Washington (RCW) is found, but it is not cited in the Statement of Deficiencies. Violations may not be cited when it is a first-time violation of statute or rule with minimal or no harm to residents. A consult does not require a follow-up visit.

Consultation:

WAC 388-76-10025 License annual fee.

(1) The adult family home must pay the license fee that is established in the state's operating budget, as described in RCW 70.128.060 .

(2) Each year, the home's annual license fee is due during the same month in which the home was initially licensed. For example, if the home was licensed in June, 2010, then the

annual licensing fee will be due in June of each year.

(3) The home must ensure that the department receives the annual license fee when it is due.

(4) If the home does not pay the fee when it is due, the department will impose remedies.

The Adult Family Home (AFH) was not aware the annual licensing fee was due and failed to make the payment on time. The AFH paid promptly when the failure was identified and created a reminder system to prevent non payment in the future.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

You May:

- Ask for a informal dispute resolution meeting, according to the attached 'Informal Dispute Resolution' instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.
- Contact me for clarification of the deficiency or deficiencies found.

If You Have Any Questions:

- Please contact me at (206)348-9350.

Sincerely,

Nichollette Flynn, Field Manager
Region 2, Unit B
Residential Care Services

This document was prepared by Residential Care Services for the Locator website.

INFORMAL DISPUTE RESOLUTION [RCW 70.128]

You May:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter. You **must** use an 'IDR Request Form' for **each**

citation or enforcement you plan to dispute. You can find this form and directions on the IDR Adult Family Home web page at: <https://www.dshs.wa.gov/altsa/idr>

Provider Process for Choosing a Panel or Traditional IDR:

You may only choose a **Panel IDR** if you are disputing **three or fewer** citations or enforcement actions. You may choose a **Traditional IDR** regardless of the number of citations or enforcement actions you intend to dispute. If you choose a **Panel IDR**, all documents supporting your dispute must be submitted within **20 working days** after the date you receive this letter. For **Panel IDRs** the program will not consider any documents submitted after the **20 working day deadline**. For **Traditional IDRs** you should submit documents supporting your dispute at least **seven** days prior to the date of the IDR meeting.

Send your request and supporting documents to the address below or email to rcsidr@dshs.wa.gov:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600



Residential Care Services Investigation Summary Report

Provider/Facility: Hira Caring AFH LLC

Provider Type: Adult Family Home

License/Cert.#: 756034

Compliance Determination #: 37425

Intake ID: 117203

Investigator: Megan Wylie

Region/Unit #: RCS Region 2 / Unit B

Investigation Date(s): 02/27/2024 through 03/04/2024

Complainant Contact Date(s):

Allegation(s):

1. The AFH did not pay the annual licensing fees.

Investigation Methods:

Sample:	Total residents: 2 Resident sample size: 2 Closed records sample size: 0
Observations:	Residents Activities Resident care equipment Resident rooms Staff to resident interactions Resident to resident interactions
Interviews:	Nursing staff Residents
Record Reviews:	Medical records Incident log Utility bills and financial requirements

Investigation Summary:

1. The Adult Family Home (AFH) failed to pay the annual licensing fee on time and was not aware they had been sent a reminder. The AFH sent the licensing fee to the appropriate address and provided date stamped documentation showing the payment was mailed the same day as the visit. The AFH stated they would set up a reminder system to ensure the licensing fee is paid on time in the future.

Conclusion / Action:

- ☒ Failed Provider Practice Identified / Citation(s) Written
- ☐ Failed Provider Practice Not Identified / No Citation Written
- ☐ N/A