



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
800 NE 136th Ave, Suite 200, Vancouver, WA 98684

WASHOUGAL HILLS, LLC
Washougal Hills AFH
3970 F Circle
Washougal, WA 98671

RE: Washougal Hills AFH License # 756704

Dear Provider:

This letter addresses Compliance Determination(s) 70183 (Completion Date 12/16/2025) and 68209 (Completion Date 11/04/2025).

The Department completed a follow-up inspection of your Adult Family Home on 12/16/2025 and found that you have corrected the violations listed in the Complaint report dated 11/04/2025. Your home is back in compliance as of 11/20/2025 with the cited requirements of the Washington Administrative Code or the Revised Code of Washington or both.

The Department found that deficiencies for the following licensing laws and regulations were corrected:
WAC 388-76-10025-1, WAC 388-76-10025-2, WAC 388-76-10025-3

The Department staff who did the on-site verification:
Nadine Shon, Community Complaint Investigator

If you have any questions, please contact me at (253)208-3090.

Sincerely,

Rathana Duong, AFH Field Manager
Region 3, Unit F
Residential Care Services

This document was prepared by Residential Care Services for the Locator website.



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Statement of Deficiencies	License #: 756704	Compliance Determination # 68209
Plan of Correction	Washougal Hills AFH	Completion Date
Page 1 of 3	Licensee: WASHOUGAL HILLS, LLC	11/04/2025

You are required to be in compliance at all times with all licensing laws and regulations to maintain your Adult Family Home license.

The department completed data collection for an unannounced on-site complaint investigation on 11/04/2025 of:

Washougal Hills AFH
3970 F Circle
Washougal, WA 98671

This document references the following complaint number(s): 200164

The following sample was selected for review during the unannounced on-site visit: 0 of 4 current residents and 0 former residents.

The department staff that investigated the Adult Family Home:

Nadine Shon, Community Complaint Investigator

From:
DSHS, Aging and Long-Term Support Administration
Residential Care Services, Region 3 , Unit F
800 NE 136th Ave, Suite 200
Vancouver, WA 98684

This document was prepared by Residential Care Services for the Locator website.

As a result of the on-site visit(s), the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

Jennifer LeMaster

Residential Care Services

11/07/2025

Date

I understand that to maintain an Adult Family Home license, I must be in compliance with all the licensing laws and regulations at all times.

Joseph W

Provider (or Representative)

11/20/2025

Date

WAC 388-76-10025 License annual fee.

- (1) The adult family home must pay the license fee that is established in the state's operating budget, as described in RCW 70.128.060.
- (2) Each year, the home's annual license fee is due during the same month in which the home was initially licensed. For example, if the home was licensed in June, 2010, then the annual licensing fee will be due in June of each year.
- (3) The home must ensure that the department receives the annual license fee when it is due.

This requirement was not met as evidenced by:

Based on interview and record review, the adult family home (AFH) did not pay its' annual licensing fee when the fee was due on 09/15/2025. This failure placed 4 of 4 residents at risk of displacement from their home due to closure of an unlicensed home.

Findings included . . .

A review of Department records on 11/04/2025 of the AFH's financial history showed an invoice balance of \$2700.00 that was unpaid and due on 09/15/2025.

Record review showed an electronic message was sent on 10/30/2025 to the AFH's email address from a Department representative (DR), informing the AFH their annual licensing fee was overdue. The email requested the AFH to confirm receipt of the email and the date payment was submitted.

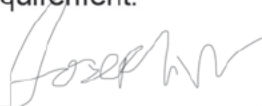
In an electronic message on 11/04/2025 at 8:07 AM, the DR said they did not hear back

from the AFH's entity representative (ER) to confirm receipt of the email or the date payment was submitted.

During interview on 11/04/2025 at 9:25 AM, the AFH ER confirmed the annual fee was not paid and said they were aware their annual licensing fee was overdue. The ER said they did not call the DR but called the Business Office. The ER said they were told they could pay the fee when they were able. The ER was provided contact information regarding how to pay its' fee.

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, Washougal Hills AFH is or will be in compliance with this law and / or regulation on (Date) ^{11/20} 11/20/2025.

In addition, I will implement a system to monitor and ensure continued compliance with this requirement.



Provider (or Representative)

11/20/2025

Date