



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
800 NE 136th Ave Ste 200, Vancouver, WA 98684

Woodland Retirement & Assisted Living Community LLC
Woodland Retirement & Assisted Living Community
3425 Boone Rd SE
SALEM, OR 97317

RE: Woodland Retirement & Assisted Living Community License # 1709

Dear Administrator:

This letter addresses Compliance Determination(s) 39512 (Completion Date 04/09/2024) and 36542 (Completion Date 02/07/2024).

The Department completed a follow-up inspection of your Assisted Living Facility on 04/09/2024 and found no deficiencies. Your facility meets the Assisted Living Facility licensing requirements.

The Department found that deficiencies for the following licensing laws and regulations were corrected:
WAC 388-78A-24701-1

The Department staff who did the on-site verification:
Anissa Bearden, Licensors

If you have any questions, please contact me at (253)254-3190.

Sincerely,

Cory Cisneros

Cory Cisneros, Field Manager
Region 3, Unit E
Residential Care Services



Residential Care Services Investigation Summary Report

Provider/Facility: Woodland Retirement &
Assisted Living Community
License/Cert.#: 1709

Provider Type: Assisted Living Facility

Compliance Determination #: 36542

Intake ID: 117999

Investigator: Anissa Bearden

Region/Unit #: RCS Region 3 / Unit E

Investigation Date(s): 01/19/2024 through 02/07/2024

Complainant Contact Date(s):

Allegation(s):

- 1) administrator did not have the appropriate training to be a qualified administrator
- 2) staff members background check that resulted a record was not reviewed and determined staff member was cleared to work with vulnerable adults before they were hired.

Investigation Methods:

Sample:	Total residents: 49 Resident sample size: 49 Closed records sample size: 0
Observations:	Staff to resident interactions environmental for infection control and prevention.
Interviews:	Identified staff Human resources/Assistant Executive Director Executive Director
Record Reviews:	Facility policies Personnel files Staff training records

Investigation Summary:

- 1) after review of the employee file and Corporations office was able to provide a certificate that showed the executive director attained a certificate that reviewed the Washington state rules and regulations for the operations of an assisted living community. No failed practice.
- 2) after review of the background check the character, competence, suitability review form was completed multiple days after the employee was hired and left working around vulnerable adults without being determined they were safe to. Failed practice identified

Conclusion / Action:

☒ Failed Provider Practice Identified / Citation(s) Written

☐ Failed Provider Practice Not Identified / No Citation Written

☐ N/A



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Statement of Deficiencies	License #: 1709	Compliance Determination # 36542
Plan of Correction	Woodland Retirement & Assisted Living Community	Completion Date
Page 1 of 3	Licensee: Woodland Retirement & Assisted Living Community LLC	02/07/2024

You are required to be in compliance at all times with all licensing laws and regulations to maintain your Assisted Living Facility license.

The department completed data collection for an unannounced on-site complaint investigation on 01/19/2024, 02/07/2024 and 02/07/2024 of:

Woodland Retirement & Assisted Living Community
4532 INTELCO LOOP SE
LACEY, WA 98503

This document references the following complaint number(s): 117999

The following sample was selected for review during the unannounced on-site visit: 49 of 49 current residents and 0 former residents.

The department staff that investigated the Assisted Living Facility:

Anissa Bearden, Licensors

From:
DSHS, Aging and Long-Term Support Administration
Residential Care Services, Region 3 , Unit E
800 NE 136th Ave Ste 200
Vancouver, WA 98684

As a result of the on-site visit(s), the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

Cory Cisneros

Residential Care Services

02/13/2024

Date

I understand that to maintain an Assisted Living Facility license, the facility must be in compliance with all the licensing laws and regulations at all times.

This document was prepared by Residential Care Services for the Locator website.



Administrator (or Representative)

2.29.24

Date

WAC 388-78A-24701 Background checks Employment Nondisqualifying information.

(1) If the background check results show that an employee or prospective employee has a criminal conviction or pending charge for a crime that is not a disqualifying crime under chapter 388-113 WAC, then the assisted living facility must determine whether the person has the character, competence and suitability to work with vulnerable adults in long-term care.

This requirement was not met as evidenced by:

Based on interview and record review the facility failed to complete a character, competence, and suitability for 1 of 1 staff members (Staff C) before the facility determined they were cleared to work with vulnerable adults. This placed 49 of 49 residents at risk for potentially being cared for by an unauthorized staff member.

Findings included...

"WAC 388-113-0060 How and when must a character, competence, and suitability [CCS] determination be conducted by the department or an authorized entity? (1) The department or an authorized entity must conduct a character, competence, and suitability determination of an employee, prospective employee, or other individual who is required to undergo a background check when the applicant has received a "review required" result as defined in WAC 388-113-0101(b). (2) If the department or an authorized entity is required to conduct a character, competence, and suitability determination under this section, the person or entity responsible must document in writing the following information:

- (a) Reason for the decision;
 - (b) Whether or not the applicant may have unsupervised access to minors and vulnerable adults;
 - (c) The date the character, competence, and suitability determination was completed; and
 - (d) The name and signature of the person or persons who performed the determination.
- (3) If an applicant is required to have a character, competence, and suitability determination under this section, the applicant may not have unsupervised access to minors or vulnerable adults unless the character, competence, and suitability determination has: (a) Been completed and documented in writing. applicant may have unsupervised access to minors or vulnerable adults."

Record review of the facility provided document, untitled and undated, a list of employees showed Staff C, Server, was hired at the facility on 12/09/2023.

In an interview on 01/19/2024 at 3:41 PM, Staff A, Executive Director (ED), stated Staff C's first day of employment to the facility was on 12/13/2023.

Record review on 01/19/2024 of Staff Cs personnel file, showed Staff C had a completed a Washington name and date of birth interim fingerprint background check, dated

12/11/2023 that showed Staff C had information that was reported by one or more background sources that required a CCS determination to be completed. There was no CCS in Staff C's employee file for review.

Record review of Staff C's CCS form, dated 01/10/2024, showed Staff C was determined to have unsupervised access with vulnerable adults on 01/10/2024. Staff C worked unsupervised with vulnerable adults for 28 days before the CCS determination was reviewed and completed.

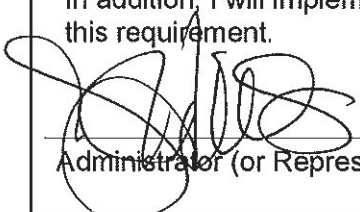
In an interview on 01/19/2024 at 3:51 PM, Staff B, Assistant Executive Director (AED), stated Staff C's CCS was the first CCS they had to fill out and was unfamiliar with them.

In an interview on 02/07/2024, at 1:56 PM, Staff A stated the assistant executive director (AED) received all background check results when they were received. Staff A stated if a background check showed there was a record, the AED and the ED would review the results together and fill out the CCS determination form. Staff A stated the CCS form was to be completed by the time the staff member came in to complete their orientation day.

Plan/Attestation Statement

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, Woodland Retirement & Assisted Living Community is or will be in compliance with this law and / or regulation on (Date) March 20, 2024

In addition, I will implement a system to monitor and ensure continued compliance with this requirement.



Administrator (or Representative)

2.29.24

Date