



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, Washington 98504-5600

09/10/2024
(emailed)

Administrator- Sara Jordan
Elma Home Care ALF
901 West Young St
Elma, WA 98541

IDR SCHEDULING LETTER

License # 2383

Dear Administrator:

This letter will confirm your request for an Informal Dispute Resolution (IDR) regarding Statement of Deficiencies (SOD) dated 08/20/24 and the Imposition of Civil Fine dated 08/20/24.

Based on your conversation with IDR Program staff, your IDR review meeting is scheduled for:

- **Date and Time** October 3 at 1:30
- **Type of Review** Direct/**Teams Video**

You can call 1-564-999-2000 conference ID **901 102 903**# or you may join the Teams meeting via computer with the link from your calendar invitation.

You indicated you are disputing the following citation(s):
WAC 388-78A-2305, WAC 388-78A-2450

You indicated the following individuals will participate and represent your facility in the IDR process:

Sara Jordan- Administrator, Bobbie Jentzen- kitchen manger

Please provide additional documentation specifically related to the citation(s) you are disputing at least one week prior to the scheduled IDR date by emailing them to RCSIDR@dshs.wa.gov, or by faxing them to (360) 725-3225.

Please contact either Scotti Bower at Scotti.Bower@dshs.wa.gov if you have any questions.

Sincerely,

Robert Hunt

Robert Hunt for
Scotti Bower
IDR Program Manager
Residential Care Services

Enclosure

cc: Field Manager, Region 3, Unit E
Compliance Specialist – Matt Hauser
Regional Long Term Care Ombuds
State Long Term Care Ombuds
Vendor Overpayments
Field File
Central Files
IDR File